

Minutes of committee meeting held on the 10th December 2025

Present:-A.Lawrence, P.Outen, J.Elliott. C. Harvey. M.Pattenden, J.Carter, J.Pankhurst, C.Davies, L.Long,

No.	Item	Reports	Action	Actionee	Date
1	Apologies for Absence	M.Thompson			
2	Minutes of last Meeting	Accepted as correct			
3	Matters arising	<p>a) e.mail addresses have been transferred. Les and b) Maddie's needs to be set up c) David is no longer a trustee d) Music bingo. Social program is ready. e) Speakers fees. Ball park figure to be agreed</p> <p>e) Photographic group happy for David to continue f) Nothing heard regarding a Petangue group f) Nothing heard from Julie regarding hall fee discount g) Bookers card</p>	<p>Create new emails</p> <p>Consider. Jan to speak to Doreen</p> <p>Speak to Julie</p>	<p>CH</p> <p>DM/JE</p> <p>AL</p> <p>AL</p>	<p>a.s.a.p</p> <p>asap</p> <p>Ongoing</p> <p>Ongoing</p>
4	Chair report	<p>Alison reported that it appeared that David had not been attending any cluster meetings etc. She had spoken to Ian Mathews the Regional Council Rep. He is willing to help us with anything we need but the main thing is to update our policies etc. which have not been done for several years. He suggested that we deal with this over the</p>			

		<p>coming year updating a few each month.</p> <p>We are able to join other groups in our cluster without having to pay an associate fee. Alison advised that she would be attending these meetings and also the forum meetings. He liked our website. Advised that the constitution on it is out of date. We need to consider this</p> <p>Alison is doing Chairman's training on Beacon Bulletin will be prepared after the next monthly meeting</p> <p>Monthly item for the Look magazine</p>		All	
				AL	January com.mtg
				AL	Ongoing
5	Treasurer's report	The figures that were circulated were prepared by Debbie. There is still some action required to complete the transfer to Jill. Richard Metcalf has offered to assist Jill			Ongoing
6	Membership report	5 renewals, 32 members have lapsed and have been removed from the memberships lists. No new members. Now 383 members			
7	Group report	Golf has had its first meeting and chess is continuing			
8	Social report	Music bingo			
9	Community Liaison	Les had visited the community hub and discovered that there are lot of things that they do. They have a connection with the food bank but do not run it. He will contact Friends of Tiptree Heath and Velos cyclists. Wayne	More information of other Tiptree organisations which might be of interest to	LL	Ongoing

		from Velos said he would supply something for the Bulletin and Jane is willing to attend one of our monthly meetings. Also Rev.Ruth is prepared to attend a monthly meeting to speak about the food bank.	our members		
9	A.O.B.	Meeting closed at 16.45			

Minutes agreed my committee

Signed Chair

Future meetings- 14TH January 2026
11th February 2026
11th March 2026
8th April 2026
13th May 2026
10th June 2026

Monthly meetings 18th December 2025
15th January 2026
19th February 2026
19th March 2026
16th April 2026
21st May 2026
18th June 2026